

**Minutes of the Swimming New Zealand
122nd Annual General Meeting
Held at Brentwood Hotel, 16 Kemp Street, Kilbirnie,
Wellington on Saturday 8th December 2012**

PRESENT

Board

Brent Layton (Chairman), Gabrielle Rush, Clive Power, Ian Hunt,
Bruce Cotterill, Geoff Brown

Life Members

John Mace,

Regional delegates

Carlrine Gillespie (Northland), Cameron Gibson (Auckland), Jeannie Sibun,
Debbie Mahoney (Counties Manukau), Jane Williamson, Karen Nixon (Bay of
Plenty), Simon Perry, Jenny Lornie, Lucy Anastasiadou-Hobbs (Waikato),
Mark Dingle (Taranaki), Gary Martin, Keith Bone (Hawke's Bay Poverty Bay),
(Wanganui - absent), Dianne Farmer (Manawatu), Sam Rossiter-Stead
(Wairarapa), Sandy Turner, Mark Berge (Wellington), Stephen Fryer,
Brent Cheyne (Nelson/Marlborough), Janice Rennell, Wayne Rollinson
(Canterbury/West Coast), Monique van Vugt (Eastern Districts), Colin Walker
(Otago), Bev Catto, Geoff Finnerty (Southland)

Guests

Peter Deans, Mary McFarlane, Lisa Lee, John West

SNZ Staff

Mark O'Connor (Acting Chief Executive), Marge Hocken, Philippa Chinn,
Rebekah Erkens, Lisa Conroy, Martyn Newman-Hall, Katie Sadleir

1. INTRODUCTIONS

Brent Layton opened the 122nd Annual General meeting and started with a welcome to all. Brent noted we have a quorum for the AGM.

Brent then noted that there would have to be a motion for someone to chair this meeting. This is due to there being no current President until one is elected later in the meeting. The process for this is found under clause 14 of the new SNZ Constitution.

Motion 1

Mark O'Connor put forward the motion that Brent Layton chair this meeting as a new President is to be elected within the meeting.

*Moved by **Mark Berge (Wellington)**, seconded by **Dianne Farmer (Manawatu)**.*

All in favour, Carried

APOLOGIES

Apologies for being absent were received from Lisa Conroy, Belinda Galley, Kent Stead, Philip Rush, Gary Hurring, Colin Kennedy, Nevill Sutton, Noel Smith, Don Stanley, Enid Wordsworth, Bronwyn Radford, Kim McCahon,

*Moved by **Carlrine Gillespie (Northland)**, seconded by **Jeannie Sibun (Counties Manukau)**.*

All in favour, Carried

Brent then introduced to all the new Swimming New Zealand Board Members, giving a brief history on each and welcoming them to the team.

MEMORIAM

The meeting noted the following members who have passed away since last year's AGM:

- Ron Armstrong - Bay of Plenty Life Member
- Wendy Fryer - Nelson

The meeting then observed a moment of silence.

2. CONFIRMATION OF MINUTES

2011 AGM Minutes on 30th October 2011

Brent Layton asked that the minutes of the 2011 Annual General Meeting of Swimming New Zealand held Sunday 30th October 2011 be adopted as a true and correct record but asked if there was any discussion on this first.

Discussion – Ian McPhee

On the first page of the minutes it should have “Ian McPhee – Life Member” instead of just “Ian McPhee”.

All in favour, Carried

Moved by **Mark Dingle (Taranaki)**, seconded by **Jeannie Sibun (Counties Manukau)** that the Minutes of the Annual General Meeting of Swimming New Zealand held 30th October 2011 with the amendments noted in the above discussion are a true and correct record.

All in favour, Carried

2012 SGM Minutes on 28th July 2012

Brent Layton asked that the minutes of the 2012 Special General Meeting of Swimming New Zealand held 28th July 2012 be adopted as a true and correct record with the incorporations shown on the presentation slide.

Incorporations – Amendment to minutes of July SGM

Brent Cheyne (Nelson/Marlborough) read a letter from their Board stating they will support the ruling but note that Nelson/Marlborough are not comfortable with the new Constitution process and creation, therefore will abstain from voting. Brent Cheyne then sought to have Jim Swanson clarify his view on the Steering Groups Terms of Reference and its involvement in the process.

to be changed to

Brent Cheyne (Nelson/Marlborough) read a **statement** from their Board stating they will support the **decision made by the regions at this SGM** but note that Nelson/Marlborough are not comfortable with the new Constitution process and creation, therefore will abstain from voting. Brent Cheyne then sought to have Jim Swanson clarify his view on the Steering Groups Terms of Reference and its involvement in the process.

and

Brent Cheyne stated Nelson/Marlborough would still abstain from voting as he could not get a quorum from the Board in time to change the decision. He stated that they are totally supportive of the final ruling.

to be changed to

Brent Cheyne stated Nelson/Marlborough would still abstain from voting **but reiterated** that they are totally supportive of the **decision made by the regions**.

Moved by **Mark Berge (Wellington)**, seconded by **Keith Bone (Hawkes Bay Poverty Bay)** that the Minutes of the Special General Meeting of Swimming New Zealand held 28th July 2012 with the incorporations noted in the above discussion are a true and correct record.

All in favour, Carried

Special e-resolution

Brent Layton asked that the e-resolution which concluded on 11th October 2012 be adopted as a true and correct record. The purpose of the e-resolution was to correct the error in the new SNZ Constitution on the liquidation of a club. The correction stated in the e-resolution was passed by electronic voting.

*Moved by **Dianne Farmer (Manawatu)**, seconded by **Wayne Rollinson (Canterbury West Coast)** that the e-resolution of Swimming New Zealand held 11th October 2012 is a true and correct record.*

All in favour, Carried

3. REPORTS

Brent Layton read through his report and commented on the progress of the recommendations (numbers relate to the numbering system in the final review report) so far.

Done: 1, 3, 4, 5, 6, 7, 15, 17, 18, 19, 21.

Currently underway: 2, 8 (some regions), 11, 13 (Simon Perry will report on this later in the meeting), 14 (having phone meetings regularly).

Still to do: 9, 10, 12, 20

Mark O'Connor gave a brief CEO Report on the progress of our athletes at events during the year and commented on the medals received.

He also acknowledged with thanks to the Technical Officials, wished Dianne Farmer all the best in Turkey and mentioned the SNZ Awards where Lauren Boyle received Swimmer of the Year and Ross Bragg was appointed as a new Life Member.

He thanked State Insurance, Sport NZ, High Performance Sport NZ as well as the SNZ Staff, swimmers, parents, officials, volunteers – all without whom none of our accomplishments would have happened.

Motion

Brent Layton asked that the 2012 Annual Report be adopted as a true and correct record. John West

Discussion – John West

It was noticed that an amendment needed to be made: "David Gerrard is a "Vice Chair" and not "Vice President".

*Moved by **Simon Perry (Waikato)**, seconded by **Mark Berge (Wellington)** that the 2012 Annual Report of Swimming New Zealand with the amendments noted in the above discussion is a true and correct record and therefore will be accepted and received.*

All in favour, Carried

4. FINANCIALS

Mark Berge (Wellington) moved to receive and adopt the 2011/12 Financial Statements, seconded by **Wayne Rollinson (Canterbury West Coast)**.

All in favour, Carried

Dianne Farmer (Manawatu) moved to accept the appointment of Deloitte, Chartered Accountants of Wellington, as SNZ's auditors for the 2012/13 financial year, seconded by **Jeannie Sibun (Counties Manukau)**.

All in favour, Carried

5. ELECTION OF PRESIDENT

Nominee, John Mace, was introduced and his application explained. Motion was presented to accept John Mace as the new SNZ President.

All in favour, Carried

The call was made to receive the 2011/12 Budget.

Brent congratulated John on his appointment and invited him to the Board table where John verbally accepted his position as President.

6. HIGH PERFORMANCE STRATEGY PRESENTATION

Katie Sadleir introduced herself and gave a little of her history before providing an update of the High Performance Strategy Report and what it meant with upcoming changes and plans.

Brent then called for a 5 minute break.

7. AWARDS PRESENTATIONS

Brent Layton requested John Mace to come up and present the Awards.

John presented the following awards which were approved by acclamation:

Service Awards

Mary-Anne Rolling, Bay of Plenty
Christine Cassidy, Canterbury / West Coast
Max Walker, Auckland
Lee Johns, Auckland
Darryl Follows, Auckland
Michael Toomey, Canterbury West Coast
Keith Bone, Hawkes Bay / Poverty Bay
Robert Naylor, Eastern Districts

Honours Awards

Marlene Morrison, Canterbury / West Coast
Mary McFarlane, Otago

Neville Sutton, Wellington
Gary Martin, Hawkes Bay / Poverty Bay
Clive Power, Eastern Districts
David Gerrard Otago

8. ANY OTHER ITEM OF BUSINESS AS NOTIFIED UNDER RULE 15.3

There were no items of business notified.

9. GENERAL BUSINESS

Simon Perry from Waikato presented and explained the current work in arranging the processes and reasoning behind the new Zonal Competition for events in New Zealand.

Brent Cheyne from Nelson/Marlborough thanked Mark O'Connor for his role as Acting CEO.

Jeannie Sibun from Counties Manukau also expressed their big thanks to Mark O'Connor for his work and communication with the regions as Acting CEO. It has been far better than in the past.

10. CLOSE OF MEETING

Brent Layton then declared the 122nd Swimming New Zealand Annual General Meeting closed at 12.25pm.

Signed as a true and correct record:

Brent Layton
Chairman and Acting President

Date: